The 1913 law that established the Department of Labor cited as its primary purpose “to foster, promote and develop the welfare of working people, to improve their working conditions, and to advance their opportunities for profitable employment.”

That mission sustains us today as we rise to meet the challenge of the current economic situation. President Obama and I believe that this nation has both the resources and the will to overcome this challenge. We believe we will emerge stronger than before. And we believe that Job Corps is part of the solution.

The report you are about to read shows a program that has withstood the test of time, serving more than 2.6 million students since its original charter in 1964. We will also show you a program that has changed with the times, adapting to meet employers’ needs at the local level and the demands of the day nationwide.

Today, the conditions on the ground, and in the air, demand that we invest in renewable resources. That includes investing in programs like Job Corps, which will help us fill the green-collar jobs that will drive the new economy.

This report also shows a program that works. Few government programs have stronger accountability measures than Job Corps. We share the data here and on our website, www.jobcorps.gov. The President and I are committed to transparency, and we invite you to review the results of this program, which has provided opportunity for so many of our underserved, economically disadvantaged young people.

These are exciting times for Job Corps. We are now in the process of adopting academic standards and developing certification paths for each of our career training programs. In addition, through the funds allocated in the American Recovery and Reinvestment Act (see www.recovery.gov), Job Corps has developed training that will offer our graduates the skills they need for employment in the green economy.

Investing in education and job-training works for our nation’s young people. As the first member of my family to attend college, I have seen the results firsthand and am forever grateful to my parents for providing the opportunity. It is an honor, and our obligation, to create opportunities for the next generation. Toward that end, I hope that you will join me in support of this program.

Hilda L. Solis
Secretary of Labor
The mission of the Employment and Training Administration is to design and deliver high-quality training and employment programs for our nation’s workers. With its focus on industry-certified training and post-graduation support, Job Corps is an essential partner in this effort.

Job Corps reaches out to communities across the country to engage economically disadvantaged young people, bolstering opportunities for them to achieve success in life. Once students decide to take part in Job Corps, the effort to build their character and capacity for quality work begins. Job Corps staff and administrators are committed to cultivating the skills and confidence necessary for our nation’s young people to find, not just jobs, but lasting careers.

The guiding principles of ETA are evident in many respects within Job Corps. Our efforts to produce an agile workforce that responds quickly and effectively to the changing needs of business and the new economy are reflected in the most recent move by Job Corps to incorporate green training standards into its programs for three major industries – advanced manufacturing, automotive, and construction.

Working with states and territories, municipalities, workforce investment boards, labor management organizations, employers, educational institutions, fellow federal agencies, and other partners, ETA strives to help workers gain the skills and credentials needed to enter careers that pay family-supporting wages and offer opportunities for advancement.

In the same manner, Job Corps has built relationships with many of these same partners across the country. One-Stop Career Centers bring their expertise to bear on the training and education programs offered by Job Corps in order to ensure that graduates step into the workplace fully prepared to meet the expectations of employers.

As America’s economy recovers, so too will the job market. As this occurs, we all know that the jobs that become available will require more training and more education. Job Corps has positioned itself as a leader in the effort to ensure that America’s at-risk young people receive the training and education they need to be prepared for the workforce of the 21st century.

I am proud to be a part of such an important program, and I look forward to the many successes ahead.

Jane Oates
Assistant Secretary of Employment and Training Administration
Job Corps excels in accomplishing its mission – preparing young people with the academic and career technical skills they need to be capable and successful employees in the 21st century workforce.

Today, more than ever before, competition for available jobs is intense. Job seekers must have training aligned with workplace requirements and the credentials to prove the value of their training to employers.

As our economy changes, so too does Job Corps. We strive to keep our training consistent with the needs of America’s employers, and we have increased our interactions with employers and leaders in academic and post-secondary career technical training institutions across the country.

Through educational and enrichment experiences such as culinary expos, volunteer work, Advanced Career Training (ACT), and work-based learning, Job Corps offers employers, educators, and the community the opportunity to see our students in action, while offering our students the opportunity to learn firsthand about workplace and advanced training expectations. Our collaboration with our workforce development partners solidifies our students’ access to a comprehensive employment and training support system.

In Program Year 2008, Job Corps staff worked with business, industry, and educational leaders to refine Job Corps operations. These efforts demonstrate Job Corps’ commitment to exploring new relationships and obtaining targeted input to continually improve the relevance and rigor of our training programs.

Job Corps was created based on a commitment to action on behalf of America’s disadvantaged young people. Job Corps is in the business of changing lives, one student at a time. I am proud to be a part of Job Corps, and I look forward to yet another successful year of providing training and career development opportunities that will help our graduates become leaders in their communities and in the workplace.

Edna Primrose
National Director of Job Corps
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**WHAT IS JOB CORPS?**

Job Corps is the nation’s largest residential, educational, and career technical training program for young Americans. Over more than 45 years, Job Corps has helped prepare more than 2.6 million at-risk young people between the ages of 16 and 24 for success in our nation’s workforce.

Established in 1964 by the Economic Opportunity Act, Job Corps’ mission has not changed, nor has its high level of success. The authorization for the program was renewed under the Comprehensive Employment and Training Act (CETA), then Title IV-B of the Job Training Partnership Act (JTPA), and currently is authorized by Title I-C of the Workforce Investment Act of 1998. The National Office of Job Corps operates under the leadership of the National Director, who is supported by staff and a field network of six Regional Offices.

In Program Year (PY) 2008, Job Corps enrolled more than 60,000 new students nationwide. Interested individuals can obtain information about Job Corps enrollment by calling (800) 733-JOBS or by visiting Job Corps’ website at www.jobcorps.gov.

**PURPOSE**

Administered by the U.S. Department of Labor, Job Corps is an intensive, highly structured program designed to assist eligible young people in developing into responsible, employable, and productive citizens and successful members of our nation’s workforce. Job Corps is an open enrollment program that allows each student to develop and pursue a learning plan based on individual interests, aptitudes, and abilities to meet personal and career goals.
SERVICES

The Job Corps program offers a comprehensive array of integrated services, including:

- Career planning based on individual aptitudes and abilities
- Occupational exploration
- Assessment of reading and math levels upon entry
- Information technology skills development
- Integrated academic and career technical training
- High school diploma and General Educational Development (GED) programs
- Advanced training opportunities
- Workplace communications training
- Industry-based certification programs
- Registered apprenticeship opportunities
- Employability and social skills/cultural awareness development
- Regular student progress evaluations
- Residential housing, meals, and clothing allowance
- Health and wellness programs (including medical, mental health, oral health, substance abuse, and health education)
- Student government and leadership programs
- Service-learning activities in the community
- English Language Learner (ELL) instruction
- Basic living allowances
- On-site child care support (available at 25 centers)
- Counseling and related support services
- Driver education
- Personal enhancement and recreation programs
- Work-based learning opportunities
- Post-program placement and transitional support

Job Corps’ residential component provides students a wide variety of services in one setting. About five of every six students live on campus, with the other students commuting to their centers daily. Job Corps offers reasonable accommodations to students with disabilities.
MISSION

Job Corps’ mission is to attract young adults, teach them relevant skills needed to become employable and independent, and help prepare them for success in life by securing meaningful jobs or opportunities for further education.
HOW DOES SOCIETY BENEFIT FROM JOB CORPS?

Through Job Corps’ commitment to continuing education and the cultivation of social and career skills, the program provides a solid foundation for students to succeed in their communities and careers.
The typical Job Corps student entering the program has not completed high school, reads slightly below the eighth-grade level, has never had a full-time job, is between 16 and 24 years old, and is from an economically disadvantaged family. Nearly 60 percent of Job Corps students are male. About 52 percent of Job Corps students are African-American, 25 percent are white, 17 percent are Hispanic, 3 percent are American Indian, and 2 percent are Asian/Pacific Islander.
In Program Year 2008, 1,950 Job Corps students were foster care, homeless, or runaway youth.

3,139 Job Corps students were parents.

In Program Year 2008, there were 11,082 students with identified disabilities.
Plumbing instructor Tony and student Keon at Clearfield Job Corps Center.
ELIGIBILITY

Young people enter the Job Corps program voluntarily and must be at least 16 and not yet 25 years of age at time of enrollment. A Job Corps applicant must:

- Be a legal U.S. resident; lawfully admitted permanent resident alien, asylee, or parole, or other immigrant who has been authorized by the U.S. Attorney General to work in the United States; or a resident of a U.S. territory
- Meet low-income criteria
- Face one or more barriers to employment such as: needing additional career technical training, education, counseling, and related assistance to complete regular schoolwork or to secure and maintain employment (an applicant can be a school dropout, a runaway, a foster child, a parent, or homeless)
- Have signed consent from a parent or guardian if he/she is a minor
- Have a child care plan if he/she is the parent of a dependent child
- Not exhibit behavioral problems that could inhibit him/her or others from benefiting fully from the program
- Not require any face-to-face court or institutional supervision or court-imposed fines while enrolled in Job Corps
- Not use drugs illegally

Because Job Corps is a voluntary program, students choose to enroll in the program and can exit at any time.

ADMISSIONS AND ENROLLMENT

Interested applicants make contact with Admissions Counselors through the (800) 733-JOBS phone number or through an Outreach and Admissions (OA) agency. The OA Counselor then reviews the application, along with additional documentation from sources such as schools, to confirm eligibility. Admissions Counselors conduct interviews with the applicant to determine commitment to and readiness for the program.

Additionally, an applicant’s medical, behavioral, and criminal histories are evaluated by appropriate staff. A decision regarding the enrollment of an applicant is made in accordance with procedures established by the U.S. Department of Labor (DOL) to ensure the applicant will benefit fully from the program.

JOB CORPS

Listed below are the number of Job Corps centers, center operators, and Outreach and Admissions/Career Transition Services (OA/CTS) operators in Program Year (PY) 2008 (July 1, 2008 – June 30, 2009).

- Job Corps Centers: 123
- Job Corps Center Operators: 18
- Job Corps OA Operators: 24
- Job Corps CTS Operators: 21
**SPOTLIGHT:**

**HISPANIC OUTREACH**

The demographics of America’s workforce are rapidly changing. One of the fastest-growing segments within the new workforce is the Hispanic community.

Job Corps strives to be the training provider of first choice for employers, and as part of this effort, we have reached out to the Hispanic communities across the country to ensure that we raise the profile of Job Corps’ academic and career technical training programs and to make sure all of America’s young people are aware of the opportunities Job Corps provides.

In order to reach the greatest number of Hispanic young people and to raise awareness among eligible Hispanic students, key Hispanic organizations, Hispanic employers, and Hispanic-owned businesses, Job Corps has implemented a multifaceted outreach plan.

As part of this plan, Job Corps develops Spanish-language marketing materials and distributes them to a wide variety of potential students and their parents, as well as to employers across the country. The program also produces Spanish-language recruitment advertisements. The spots air on Univision and Telefutura television networks, reaching 92 percent of U.S. Hispanic households.* In addition, Spanish spots air on the Univision Radio Network.

Job Corps also conducts an outreach campaign to nearly 200 Hispanic Chambers of Commerce and other key Hispanic organizations, with direct communications from the National Director of Job Corps and provision of materials and other information related to the program.

Job Corps administrators, staff members, and students also regularly participate in conferences focused on education and employment in the Hispanic community, including the National Council of La Raza Career Fair and the League of United Latin American Citizens Annual Convention, to promote Job Corps opportunities.

Amanda from Alaska Job Corps Center.
RESULTS

The length of time students are enrolled in Job Corps positively correlates with program accomplishments. Students who remain enrolled for longer periods of time are more likely to complete a career technical training program, attain a high school diploma or General Educational Development (GED) certificate, and gain valuable employability skills. While the average length of stay of Job Corps students was 8.2 months, graduates (students who have completed a career technical training program and/or obtained a high school diploma or GED) stayed an average of 12.1 months.

Job Corps consistently has one of the highest graduate placement rates among the nation’s job training programs. In Program Year (PY) 2008, approximately 80 percent of graduates were placed. Sixty-four percent joined the workforce or enlisted in the military while approximately 14 percent of Job Corps’ graduates enrolled in education programs. More than 27,000 students completed career technical training, while more than 19,000 students obtained a high school diploma or GED certificate.

During PY 2008, approximately 17 percent of all new Job Corps students departed the program within the first 60 days of enrollment. Those who leave Job Corps prior to completion do so for a variety of reasons, including personal or family issues, an inability to adjust to the residential setting, homesickness, and medical reasons.

TOTAL REPORTED GRADUATE PLACEMENTS

GRADUATE AVERAGE INITIAL WAGE AT PLACEMENT
HOW DOES JOB CORPS OPERATE?

ADMINISTRATION AND MANAGEMENT

Job Corps is a national program administered by the U.S. Department of Labor (DOL) through the National Office of Job Corps and six Regional Offices. The National Office establishes policy and requirements and facilitates major program initiatives. Through this work, the National Office implements a national workforce system that provides workers with the training, education, career success skills, and job placement assistance needed to obtain and retain good jobs. Job Corps’ Regional Offices administer contracts and perform oversight activities, which include ongoing monitoring and comprehensive on-site center assessments as well as oversight of Outreach and Admissions (OA) and Career Transition Services (CTS) contracts.

DOL awards and administers contracts for the recruiting and screening of new students, center operations, and the placement and transitional support of graduates and former enrollees. When Congress authorizes and provides funding for a new center, a competitive process is initiated to select the site. Large and small corporations and nonprofit organizations manage and operate 95 Job Corps centers under contractual agreements with DOL. These contract center operators are selected through a competitive procurement process.
that evaluates potential operators’ technical expertise, proposed costs, past performance, and other factors, in accordance with the Competition in Contracting Act and the Federal Acquisition Regulations. Decisions on contract awards and the exercise of option years are influenced by center performance standards and on-site federal assessments of quality and compliance.

As a part of ongoing efforts to reach out to small businesses, in PY 2008 Job Corps staff and administrators participated in small-business conferences nationwide and provided one-on-one counseling to small-business owners who were interested in partnering with the program. Job Corps also held its annual small-business conference in Chicago, Ill., which was attended by representatives from more than 100 small businesses.
JOB CORPS OPERATIONS

Job Corps operates through partnerships among the U.S. government, the private sector, and local communities. Beyond its 123 centers nationwide, Job Corps operates satellite centers that serve as annexes to centers with a high volume of program participants. Most Job Corps centers are located on property that is owned or leased long term by the federal government.

During Program Year (PY) 2008, selected center operations, outreach and admissions, career transition services, and support contracts were set aside for small-business competition. Obligations to small businesses during Fiscal Year 2008 (October 1, 2008 – September 30, 2009) totaled $298 million, or more than 26 percent of Job Corps’ total procurement obligations.

Job Corps’ 123 centers are located in both rural and urban communities. As of Jan. 3, 2010, the U.S. Department of Agriculture, through an Interagency Agreement with the U.S. Department of Labor (DOL), operates 28 Job Corps centers on public sites throughout the country. These centers are referred to as Civilian Conservation Centers, such as the Ouachita Job Corps Civilian Conservation Center in Arkansas, the Weber Basin Job Corps Center in Utah, and the Pine Ridge Job Corps Center in Nebraska.

Contracted operations are performance-based and are established with a base period of performance and option years, which are extended at the discretion of the government.

Job Corps center operators are responsible for center management and administration, including: hiring and training staff; providing a safe and secure environment for students; delivering academic, career technical, and employability skills training; work-based learning, counseling, health care and related support services; supervising students; administering student incentive and disciplinary systems; providing financial reporting and accountability; procuring materials and supplies; maintaining center facilities and equipment; and promoting strong community relations.

The National Office administers several national support contracts; the services performed include: providing national health and wellness consultants, operating the Job Corps National Call Center, nationwide outreach efforts, and curriculum development. Other national activities include the implementation of national initiatives.

A network of programs, agencies, and organizations provides additional resources for the management and administration of the Job Corps program. This network of service providers includes: One-Stop Career Centers, community- and faith-based organizations, national labor unions, and trade associations.

Through the combined efforts of these individuals, agencies, and organizations, Job Corps provides employers with skilled workers and manages strategically in order to ensure high performance, greater public accountability, quality service, and customer satisfaction.
## OPERATING COST

<table>
<thead>
<tr>
<th>Category</th>
<th>Amount</th>
<th>Percent</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>STUDENT TRAINING COSTS</strong></td>
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<td></td>
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<tr>
<td>Basic Education</td>
<td>$116,638,000</td>
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</tr>
<tr>
<td>Vocational Training</td>
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<td>Employability Skills</td>
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<tr>
<td><strong>Basic Education</strong></td>
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</tr>
<tr>
<td><strong>Vocational Training</strong></td>
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<td></td>
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<tr>
<td><strong>Employability Skills</strong></td>
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<td></td>
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<tr>
<td><strong>SUPPORT SERVICES</strong></td>
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<tr>
<td>Outreach/Admissions</td>
<td>$61,036,000</td>
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<tr>
<td>Transportation</td>
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<tr>
<td>Meals/Lodging</td>
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<td>Allowances</td>
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<td>Workers’ Compensation Benefits</td>
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<td>Medical Care</td>
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<td>Career Transition Services</td>
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<td><strong>ADMINISTRATION/NATIONAL ACTIVITIES</strong></td>
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<td><strong>TOTAL OPERATING COSTS</strong></td>
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<td><strong>FACILITY/CONSTRUCTION/REHABILITATION/ACQUISITION (CRA)</strong></td>
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<td>Rehabilitate Existing Facilities</td>
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<td>Center Relocations to New Facilities</td>
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<td>Acquire/Construct New Centers</td>
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<td><strong>TOTAL CRA EXPENSE</strong></td>
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<td><strong>GRAND TOTAL</strong></td>
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### SERVICE LEVELS

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<tr>
<th>Metric</th>
<th>Value</th>
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<tbody>
<tr>
<td>Job Corps Centers at Year End</td>
<td>123</td>
</tr>
<tr>
<td>New Students Enrolling</td>
<td>60,897</td>
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<tr>
<td>Total Separations This Program Year</td>
<td>59,357</td>
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<tr>
<td>Average Length of Stay (months, all terminees)</td>
<td>8.2</td>
</tr>
<tr>
<td>Average Length of Stay (months, graduates)</td>
<td>12.1</td>
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Jack and Norma from Treasure Island Job Corps Center.
PERFORMANCE AND ACCOUNTABILITY

Job Corps centers have performance measures for student outcomes, as well as quality and compliance measures related to center operations. Performance against these measures weighs heavily in the contract award process. In Program Year (PY) 2008, Job Corps continued to utilize its Performance-Based Service Contracting (PBSC) plan that is in accordance with the Federal Acquisition Regulations (FAR) and goals established by the Office of Management and Budget’s Procurement Executives Council. The FAR identifies PBSC as the preferred method of acquiring services primarily because it links performance to funding by rewarding good performance and penalizing poor performance.

Contractor performance is measured based on students’ yearly program retention, achievement of academic and career technical credentials, placement, job retention, and post-placement earnings.

The Government Performance and Results Act (GPRA) requires all federal agencies to establish results-oriented goals that are tied to budget appropriations. These performance goals measure outcomes of program participants and assess the effectiveness of strategic planning.

Each year, Job Corps issues policies outlining program goals, performance expectations, and reporting requirements to all program partners. Annually, current accountability systems are reviewed to determine whether revisions are necessary to keep the systems aligned with Job Corps program priorities and intended results.

In addition to regularly scheduled program evaluations by both federal and contractor staff, the Office of Inspector General (OIG) frequently reviews the program to assess operations and performance reporting. Similarly, the Government Accountability Office (GAO) periodically conducts studies on Job Corps. External reviews conducted by offices such as the OIG and GAO are constructive in providing Job Corps with information to improve program efficiency and effectiveness.
Adam and instructor Russ from Long Beach Job Corps Center.
SPOTLIGHT:
ARRA-FUNDED TRAINING

The American Recovery and Reinvestment Act of 2009 (ARRA) was signed into law by President Obama on February 17, 2009. The Act includes measures to modernize our nation’s infrastructure, enhance energy independence, and expand educational opportunities.

The mission of Job Corps fits well with the priorities of ARRA, and in recent months, Job Corps has partnered with employers to design training that prepares students to meet the new green-training needs of employers in specific career pathways.

Through these partnerships, Job Corps added trade-specific requirements to all Training Achievement Records (TARs) in the Advanced Manufacturing, Automotive, and Construction fields that emphasize environmental awareness and green work practices.

In the automotive trade, all Training Achievement Records now incorporate relevant trade-specific green knowledge and skill items. The United Auto Workers-Labor Employment and Training Corporation (UAW-LETC) has included a new “Pollution Prevention” module based on the latest green standards recognized and used by the Coordination Committee for Automotive Repair (CCAR). In addition, the UAW-LETC has developed and implemented a new advanced Hybrid Electrical Vehicle TAR to introduce students to the latest alternative fuel technologies in the auto industry. Through ARRA funding, Job Corps has been able to provide all centers with a hybrid or alternative-fuel vehicle for training purposes.

In the advanced manufacturing trades, students receive extensive training in proper cleanup practices, utilizing environmentally friendly materials and products. Students are also taught proper procedures for reducing waste and promoting environmental stewardship.

In the construction trade, students are taught the fundamentals of green-building rating systems such as the Leadership in Energy and Environmental Design (LEED) or the National Home Builders Model Green Home Building Guidelines. Through this training, students learn what is required to achieve a higher overall green factor for a building, reducing the environmental impacts of the building in both the short term and the long term.

At the same time, because making a practice of reusing materials is of primary importance, Job Corps instructors make a habit of encouraging students to take care of and maintain their tools, extending the usability of the tools, rather than discarding and replacing misused and broken ones.

Beyond the specific changes in the TARs, special training initiatives have also been developed at particular centers across the country. For example, Woodland Job Corps Center offers solar panel installation training, in partnership with Anne Arundel Community College and the Chesapeake chapter of Independent Electrical Contractors.

Job Corps is proud to be at the leading edge of this movement in training. We strive to ensure that our students are prepared for work from day one on the job, and because of this commitment, we are able to offer employers a group of highly employable young people who are at the forefront of green industry practices.

Patrick from Finch-Henry Job Corps Center.
HOW DOES JOB CORPS PREPARE ITS STUDENTS FOR SUCCESS?

JOB CORPS’ TRAINING APPROACH: THE CAREER DEVELOPMENT SERVICES SYSTEM

Job Corps’ Career Development Services System (CDSS) was initiated in 2001. Under CDSS, the Job Corps experience is composed of four stages: Outreach and Admissions (OA), Career Preparation Period (CPP), Career Development Period (CDP), and the Career Transition Period (CTP). The fundamental goal of the process is to provide seamless delivery of services and a more integrated approach to the various program components students will experience. This process addresses all aspects of Job Corps, from the time the student enrolls in Job Corps to the time he or she has graduated and is transitioning independently into work and the community. The stages of CDSS are outlined on the next page.

Vanessa from Treasure Island Job Corps Center.
OUTREACH AND ADMISSIONS (OA)
Job Corps begins with outreach and admissions services. All Admissions Counselors are encouraged to create networks with youth development agencies, One-Stops, school districts, and other youth service organizations to reach prospective students. Students who attend an orientation session hear about Job Corps’ comprehensive career development services system. OA staff members also introduce applicants to career exploration, life on center, and behavioral expectations of the program. Through this, students arrive on center better informed and prepared to commit to Job Corps’ career development services program.

CAREER PREPARATION PERIOD (CPP)
CPP generally encompasses a student’s first few weeks on center. During this time, students learn about life on center and focus on personal responsibility, workplace relationships and ethics, communication, problem-solving, and other employability skills. Students also enhance their technology skills, explore career opportunities, and refine their job search skills.

Throughout CPP, students work with staff to map out and commit to a Personal Career Development Plan. Students participate in aptitude and interest assessments, and learn to use labor market information to help them make informed decisions on which career technical training to pursue for eventual employment. They also take academic assessments so that staff can customize an educational program that will support the students’ career goals. Upon completion of CPP, students have developed the foundation for basic employability and computer skills necessary to find and secure a job in today’s job market. At this stage, students also feel more comfortable being in Job Corps and are prepared to begin learning the career technical and academic skills they need to secure a lasting career.

CAREER DEVELOPMENT PERIOD (CDP)
CDP represents the bulk of time students are on center. During this period, students learn and demonstrate career technical and academic skills, and they continue to develop employability and independent-living skills.

This is an opportunity for students who did not graduate from high school to earn a high school diploma or General Educational Development (GED) certificate that will help lead them to greater opportunities in the workforce. Students learn and practice career technical skills on center and at actual work sites under the direction of Job Corps’ employer partners. Students also gain critical industry certifications that will give them a competitive edge.

Students use this time to continue to focus on the communication, critical-thinking, and problem-solving skills they worked on during CPP. Students also begin the job search process and learn how to identify and access support services needed to live independently. Near the end of this period, students are linked with post-center service providers to ensure a smooth transition from the center to the community.

CAREER TRANSITION PERIOD (CTP)
Another key feature of the CDSS model is CTP. Following initial job placement, Job Corps personnel work with graduates for up to 21 months after graduation to help them continue moving toward stable and productive lives beyond the center. This support includes helping graduates apply for jobs and/or advanced educational opportunities, helping them find housing or health care, linking them with appropriate family services in the area, and assisting them in finding transportation to and from work. Graduates are encouraged to stay in touch with their career transition specialists and report back periodically for up to 21 months to ensure they are receiving the support needed to maintain employment. Through this program, graduates find good jobs and have the support they need to remain productive members of the workforce.
WHAT DO JOB CORPS’ STUDENTS LEARN?

A majority of the students in Job Corps work toward the attainment of a high school diploma or a General Educational Development (GED) certificate. Additionally, to prepare students for success in our rapidly evolving economy, Job Corps offers career technical and academic training to prepare students for success in more than 100 occupations in a range of high-growth industries, including automotive, business technology, construction, and health care.

Job Corps helps students strengthen their literacy, numeracy, and critical-thinking capabilities so they can apply these skills in the context of a job, while providing career technical training that aligns with current industry skills, standards, and certifications.

Through its national and local industry partnerships, Job Corps works with employers to provide training, at the centers and at work sites, that enables students to develop and attain industry-recognized skills and credentials. In addition to investing time in working with students and providing feedback on programs, Job Corps’ employer partners also donate equipment and other resources so that training programs better simulate the workplace and fully prepare students to work in high-growth, high-demand fields.

Similar to other educational and training programs, Job Corps has a growing English Language Learner population, and the program continues to improve its delivery of technical assistance and to enhance Web-based resources to accommodate this population.
Career Technical Initiatives

Job Corps’ National Certification Initiative was launched in Program Year (PY) 2005 to address challenges facing the program in preparing students for the requirements of the changing workplace and to meet employers’ needs. This initiative was a response to the broad-based national trend where employers increasingly rely on recognized, industry-based credentials in their hiring and promotion decisions. Job Corps took the necessary steps to align its programs with industry standards, union apprenticeship training, and certification requirements, thereby better preparing students for 21st century entry-level employment, career paths, and lifelong learning. Working closely with industry experts, certification sponsors, and field practitioners, Job Corps has aligned 58 national training programs with more than 90 industry-recognized certifications or union apprenticeship programs; by the end of PY 2008, it completed the implementation of these programs nationwide. Job Corps continues to update programs as changes in the industries occur.

The passage of the ARRA of 2009 made funds available to Job Corps for jump-starting green-related projects. One component of Job Corps’ ARRA plan is the Green Collar Training Initiative, which focuses on the greening of Job Corps’ career technical training (CTT) programs in three priority areas: Advanced Manufacturing, Automotive, and Construction. Groups of industry experts, field practitioners, and certification sponsors met to update training requirements for jobs in the green economy. By October 1, 2009, a total of 76 green Training Achievement Records (TARs) were released for implementation, along with funds for equipment, materials, and other resources to implement green training. In addition, more than 150 supplemental green career technical skills training projects were funded, providing students with opportunities to apply their technical skills on projects that reduce energy consumption, reduce waste, and optimize green practices on Job Corps centers.

Academic Initiatives

Job Corps continues to make significant progress in its efforts to help more students earn high school diplomas. In PY 2001, the U.S. Departments of Education and Labor agreed to a long-term cooperative commitment to increase high school diploma attainment among Job Corps students. Job Corps has worked actively toward this end, establishing partnerships with local high schools in almost every state and optimizing the use of online high school programs. In PY 2008, Job Corps issued more than two and one-half times as many diplomas (8,403) than in PY 2001 (3,306), the year before the high school diploma initiative began. When GED and high school diploma attainment outcomes were combined for PY 2008, the total number was 19,296.

Additionally, centers located near community colleges enter into agreements with the colleges to provide courses and technical training that may not otherwise be available to Job Corps students. These partnerships also lead to opportunities for advanced training and education for students who seek college credit.

Career Success Standards

In order to complete the Job Corps program, students must meet a set of behavioral expectations and demonstrate competencies in eight areas known as Career Success Standards (CSS): Workplace Relationships and Ethics, Interpersonal Skills, Multicultural Awareness, Personal Growth and Development, Information Management, Communication, Independent Living, and Career and Personal Planning. CSS provides the framework for consistent modeling, mentoring, and monitoring of appropriate community and workplace behavior among staff and students.
Janet and instructor Ekaterina at Clearfield Job Corps Center.
RESIDENTIAL LIVING AND SUPPORT SERVICES

As a residential program, Job Corps is able to provide a variety of services to students around the clock, 7 days per week. The residential setting provides the structure and security elements that are often lacking in students’ home environments.

Living on campus, students are able to gain essential experiences relating to and socializing with a diverse community of people from various backgrounds. Residential students participate in residential hall meetings and group counseling sessions and are required to clean and maintain their rooms, as well as the common living areas. Students also are required to comply with the center-mandated curfew.

Job Corps also offers nonresidential programs on some centers for students who live off campus. Nonresidential students can take advantage of many of the activities and benefits offered to those living on center. Transportation assistance is provided, and a nonresidential student lounge and locker areas are available on center.

Students also are provided with health care, dining services, and a modest living allowance to cover personal expenses while on campus. Beyond this, Job Corps also provides child care through 27 child care programs nationwide, some of which also provide residence halls that house student parents and their children.

Safety is very important at Job Corps. Job Corps centers conduct a Student Satisfaction Survey semiannually that gauges student perspectives on a broad spectrum of quality-of-life issues, including on-center safety. The program has a strict Zero Tolerance (ZT) Policy for drugs and violence. Students who fail to comply with the ZT Policy are dismissed from the program.
Justin, Tommy, and David from Golconda Job Corps Center.
HEALTH AND WELLNESS

The primary objective of the Job Corps Health and Wellness program is to increase each student’s employability by establishing and maintaining the student at his or her optimal health level, along with prevention of accidents and injuries. Basic health services are provided to students through a wellness program that coordinates medical, oral health, and mental health care. In addition to providing students with basic health care, centers offer targeted programs that support the wellness concept and promote healthy habits (e.g., alcohol and substance abuse prevention, tobacco use prevention, reproductive health and wellness, HIV/AIDS prevention and education, sexual assault prevention and response, and nutrition and fitness). Job Corps’ Health and Wellness program helps students:

- Learn how to access health care in the community
- Understand appropriate use of health care services
- Increase knowledge of health-related issues
- Learn personal health management
- Develop lifelong healthy habits

Job Corps’ individualized wellness instruction begins within the first 48 hours of a student’s time on center and continues throughout the Career Preparation Period (CPP), Career Development Period (CDP), and Career Transition Period (CTP). Job Corps provides each student with an overview of available health and wellness services, registers each student for health insurance (if available), and encourages the student to participate in ongoing wellness instruction. In their first two days on center, students are required to undergo cursory medical and oral health examinations. Drug testing is conducted to ensure that students comply with the program’s strict Zero Tolerance Policy. A complete entrance physical examination and updating of immunizations also are conducted during the student’s initial 14 days on campus. Emergency health care is available to students at all times.

DISABILITY

Job Corps is committed to meeting the needs of each student enrolled in the program. To ensure equal opportunity and access, those who choose to disclose that they have a recognized disability before or while attending Job Corps are eligible for reasonable accommodations at any time.

Each Job Corps center has a Disability Coordinator(s) who is responsible for ensuring students with disabilities receive the services they need to achieve their potential and succeed in the workforce. Job Corps staff support students with disabilities from the admissions process throughout their enrollment. Job Corps also provides support services upon graduation.

In PY 2008, approximately 18 percent of the 61,334 students who separated from Job Corps before graduating disclosed that they had a disability. This rate is higher than the national rate of 10 percent for the same age group.* A learning disability was the most commonly reported category and accounted for 43.1 percent of all disabilities reported in Job Corps.

Job Corps, through its disability policy and practices, ensures that Job Corps students have equal access to and are provided the necessary accommodations to allow full participation in Job Corps’ academic and career technical training offerings.

Students from Fort Simcoe Job Corps Center.
BUILDING FOR SUCCESS

Job Corps facilities are an integral part of program operations. Facility types, spatial environment, functionality, and associated building system technologies must be aligned with job training needs to ensure program success. As training curricula change in response to the job market, buildings and facilities must be able to change as well, requiring Job Corps to provide an efficient, flexible, and cost-effective Asset Management Program.

Facility Inventory and Management: There are 123 Job Corps centers with more than 2,400 collective buildings and more than 25.1 million square feet of space. The average age of a Job Corps building is 42 years. Job Corps’ Division of Facilities and Asset Management continually assesses buildings systemwide to identify and schedule improvements and upgrades to facilities. A comprehensive Asset Management Plan is in place to ensure that facilities are in good and safe condition, and are properly configured for their intended purposes. In addition, Job Corps’ facility assessment process confirms that buildings are in compliance with applicable codes, current Environmental Protection Agency regulations, Historic Preservation mandates, and Americans with Disabilities Act/Uniform Federal Accessibility Standards accessibility requirements. The Job Corps Asset Management Plan has consistently received a “Green” rating from the Office of Management and Budget.

Facility Construction: A cost-effective Design and Construction program is established to make certain that new construction and rehabilitation projects conform to life safety and building codes. The program also ensures compliance with Sustainable and High-Performance Building Design Standards and promotes conservation of resources. The Albuquerque Job Corps Center dormitory received LEED Gold certification and piloted the first pellet boiler in Job Corps, and new construction conforms to guiding principles for sustainable buildings.

Green Initiatives: Renewable and alternative energy sources including geothermal, solar, and wind energy projects have been implemented in Job Corps wherever the return on investment exceeds the cost of implementation. The advanced electric metering initiative successfully installed 44 meters during Phase 1, and Job Corps is already using data to save energy. Phase 2 of the metering plan will install 132 additional meters and incorporate student involvement. Energy consumption is on track to meet the 30 percent reduction as stipulated by the Energy Law of 2007. Water consumption is also being reduced by 2 percent each year, consistent with Executive Order 13423.

Facility Maintenance: An aggressive Facility Maintenance program is essential to prolong the useful life of the existing Job Corps facilities. A Computerized Maintenance Management System is currently being piloted to further enhance the effectiveness of the preventive maintenance program. The system will allow for a reliable task ordering and performance tracking platform to greatly enhance the center maintenance program.
SAFETY

Job Corps prepares its students for success by providing a solid foundation in safety and occupational health that will ensure they are better prepared to recognize and abate hazards in the workplace. This will reduce the number of injuries that result in time away from work and lost pay, thus leading to long-term success in a knowledge-based economy.

Providing a safe environment in which Job Corps students can live and learn is also vital to the success of the program. Job Corps prides itself on exceeding federal safety standards. The program provides students with occupational and health safety competencies, and provides mandatory prevention training in the areas of bullying, suicide prevention, and sexual assault.

Each year, Job Corps centers are subject to quarterly environmental health inspections and annual Occupational Safety and Health (OSH) reviews. Each is designed to evaluate the center based upon a specific set of criteria. The annual OSH review is conducted by a National Office of Job Corps contractor using the Job Corps Safety Program Review Guide, updated annually to ensure all guidelines and standards are current. The review rates the overall effectiveness of a center’s safety program, including but not limited to management/leadership, student participation, hazard analysis, safety training, and development/implementation of specific safety plans, based on standards established by the Occupational Safety and Health Administration (OSHA) in the Code of Federal Regulations (CFR), the Department of Labor Manual Series (DLMS), and Job Corps policy. Job Corps’ safety agenda also includes:

Rosa from Glenmont Job Corps Center.
IMPROVED TIMELINESS OF INJURY REPORTING (SHARE INITIATIVE)

The Safety, Health, and Return-to-Employment (SHARE) Initiative launched during Program Year (PY) 2004 has been extended through Fiscal Year 2010. Job Corps is expected to meet the goal of increasing the timeliness of student injury claim submissions to the Office of Workers’ Compensation Programs (OWCP). In PY 2008, Job Corps’ safety program continued to place the SHARE Initiative as a top priority and achieved goals outlined in the initiative, exceeding its 97 percent goal by reaching 100 percent.

SAFETY PROGRAM REVIEW GUIDE

Job Corps’ Safety Program Review Guide rates each center’s safety program, helps centers fully understand all compliance requirements and identifies areas for continued improvement. The guide provides Job Corps with a transparent link between its Program Assessment Guide and its Safety Program elements. The Job Corps Safety Program Review Guide is updated annually to ensure that centers are in compliance with current federal safety and occupational health standards.

SAFETY AND HEALTH INFORMATION MANAGEMENT SYSTEM (SHIMS) TRAINING

For the fourth consecutive year, Job Corps conducted training for center staff responsible for Occupational Safety and Health Administration (OSHA) recordkeeping and student OWCP claims filing. In response to the Department’s new SHIMS application, Job Corps provided the information and tools to help centers remain in compliance with all federal requirements and achieve the Department’s SHARE goal.

PARTICIPATION IN FEDNET AND DOL SAFETY EVENTS

Job Corps is actively involved in the Federal Network for Young Worker Safety and Health (FedNet). Job Corps has received letters and other forms of commendation from OSHA in recognition of its involvement and dedication to youth safety. Job Corps students participate in the Department’s annual Safety Day event. Students from local Job Corps centers represent the program by displaying and presenting safety-related exhibits.

SAFETY NEWSLETTER

Job Corps publishes the Safety Circle, a quarterly newsletter that disseminates safety and health news and information, Job Corps initiatives, and resources for center safety officers. Each issue addresses different safety-related topics as they pertain to Job Corps. In 2008, content focused on summer recreation safety, reducing student injury/illness case rates, emergency preparedness, and preparing written safety plans. This publication also provides an opportunity for Job Corps centers to contribute ideas and share best practices.

MEMBERSHIP IN PROFESSIONAL ENVIRONMENTAL HEALTH SAFETY ORGANIZATIONS

Job Corps participates in and retains current membership in a number of professional safety, health, and industrial hygiene organizations – National Safety Council (NSC); American Society of Safety Engineers (ASSE); and American Industrial Hygiene Association (AIHA). Job Corps staff attend annual conferences and other professional development seminars to represent Job Corps, fulfilling continuing education requirements while collecting industry best practices to improve the Job Corps safety program.
Students and their instructor from the Advanced Automotive Training class at Clearfield Job Corps Center.
SPOTLIGHT:
INDUSTRY-CERTIFIED TRAINING FOR IN-DEMAND CAREERS

For more than 45 years, Job Corps has provided at-risk young people with the skills they need to find career success. Building on this long history of achievement, Job Corps administrators and staff are continually improving Job Corps’ curricula to ensure the program’s graduates have the skills necessary to adapt to 21st century workplace changes and employers’ expectations.

An essential component of Job Corps’ curriculum improvement is the establishment of training standards aligned with nationally recognized industry standards and certifications. The purpose is to enable Job Corps students to have increased opportunities to attain industry certifications and to better prepare graduates for successful careers. Job Corps has been working closely with industry partners in this effort over the past 4 years.

Recently Job Corps received recognition by the American Culinary Federation Foundation’s (ACFF) Educational Assurance Program for all 94 Job Corps centers that offer the basic culinary arts training program. The ACFF Educational Assurance Program recognizes career technical training institutions that offer a high-quality culinary arts education that meets or exceeds the ACFF Educational Assurance standards. In its acknowledgment of Job Corps’ achievement, the ACFF cited excellent program design, delivery, and staff dedication as the key factors in the organization’s decision to extend Educational Assurance approval to the Job Corps program.

The American Culinary Federation Foundation is the largest organization of professional chefs in North America. In existence since 1929, the Foundation’s mission is to make a positive difference for culinarians internationally through education, apprenticeship, and certification.

With the Foundation’s recognition, Job Corps’ culinary arts program can boast the ACFF’s assurance of quality in its curricula. This assurance from the food service industry leader gives employers the certainty that Job Corps graduates possess valuable food preparation skills. Combined with the ServSafe Food Safety certification—the hospitality industry’s most widely accepted food safety certification—Job Corps’ curricula and certifications are evolving to keep up with industry trends and to position America’s at-risk young people for greater successes in their careers.
GROWING PARTNERSHIPS THROUGH JOB SHADOW COALITION

In February 2008, more than 5,900 students and staff from Job Corps centers nationwide participated in Groundhog Job Shadow Day. The Job Shadow Coalition provides Job Corps centers with an opportunity to extend their reach into the surrounding communities, increase public awareness of Job Corps’ mission, and develop new partnerships with employers and community organizations.

GLOBAL YOUTH SERVICE DAY

Global Youth Service Day is held each year in April to recognize the year-round service and volunteering efforts of young people and to promote young people as resources in their communities. In PY 2008, more than 6,000 students and approximately 670 staff members volunteered in the Global Youth Service Day activities.

Last year on National Youth Service Day, nearly 30 students from the Roswell Job Corps Center teamed up with the organization Keep Roswell Beautiful on Earth Day. Together, the two groups set up outdoor classrooms at local schools and conducted demonstrations about urban forestry and plant and wildlife management to about 800 local schoolchildren.
STUDENT GOVERNMENT ASSOCIATION

Job Corps offers Student Government Associations at each center to enhance the development of students’ social, leadership, and citizenship skills. Each association is composed of students who are elected by their peers to serve as liaisons between the student population and center staff, and the associations are responsible for addressing the needs of students as well as providing opportunities for community outreach and community service.

MAKE A DIFFERENCE DAY

National Day of Doing Good

Partnering with 4,970 community organizations, 8,545 Job Corps students and nearly 1,800 Job Corps staff members joined the Points of Light Foundation and USA Weekend to take part in Make a Difference Day. Make a Difference Day is the largest nationwide day of service.

“I think, through volunteering, Job Corps students can learn how their interactions with other people affect them and others. Being able to help someone without wanting anything in return is so important.”

– Delise Thompson, SGA president at Hubert H. Humphrey Job Corps Center and participant in Make a Difference Day
For more information about Job Corps, call (800) 733-JOBS or visit Job Corps’ website at www.jobcorps.gov.
Job Corps centers are open 24 hours per day, 365 days per year – except for 2-week training breaks in December and June.

Job Corps also manages Outreach and Admissions (OA) and Career Transition Services (CTS) operations at hundreds of locations across the country.

Job Corps operates 124 centers* in 48 states, the District of Columbia, and Puerto Rico.

*The Pinellas County and Milwaukee Job Corps Centers opened in PY 2009.
JOB CORPS CENTERS BY STATE

ALABAMA
GADSDEN
600 Valley Street
Gadsden, AL 35901
Tel: (256) 547-6222
Fax: (256) 547-9040
Capacity: 286

MONTGOMERY
1145 Air Base Boulevard
Montgomery, AL 36108
Tel: (334) 262-8883
Fax: (334) 265-2339
Capacity: 322
Operator: DESI, Inc.

ALASKA
ALASKA
800 E. Lynn Martin Drive
Palmer, AK 99645
Tel: (907) 861-8800
Fax: (907) 861-8810
Capacity: 250
Operator: Chugach Support Services, Inc.

ARIZONA
FRED G. ACOSTA
901 South Campbell Avenue
Tucson, AZ 85719-6596
Tel: (520) 792-3015
Fax: (520) 628-1552
Capacity: 300
Operator: ResCare, Inc.

PHOENIX
518 South Third Street
Phoenix, AZ 85004
Tel: (602) 254-5921
Fax: (602) 340-1965
Capacity: 450
Operator: MINACT, Inc.

ARKANSAS
CASS
21424 N. Highway 23
Ozark, AR 72949
Tel: (479) 667-3686
Fax: (479) 667-3989
Capacity: 224
Operator: USDA Forest Service

LITTLE ROCK
6900 Scott Hamilton Drive
Little Rock, AR 72209
Tel: (501) 618-2500
Fax: (501) 570-8481
Capacity: 300

OUACHITA
570 Job Corps Road
Royal, AR 71968
Tel: (501) 767-2707
Fax: (501) 321-3798
Capacity: 224
Operator: USDA Forest Service

CALIFORNIA
INLAND EMPIRE
3173 Kerry Street
San Bernardino, CA 92405
Tel: (909) 887-6305
Fax: (909) 473-1511
Capacity: 310
Operator: MTC

LONG BEACH
1903 Santa Fe Avenue
Long Beach, CA 90810-4050
Tel: (562) 983-1777
Fax: (562) 983-0053
Capacity: 300
Operator: Odle Management Group (OMG)

LOS ANGELES
1106 South Broadway
Los Angeles, CA 90015
Tel: (213) 748-0135
Fax: (213) 741-5309
Capacity: 735
Operator: YWCA of Greater L.A.

SACRAMENTO
3100 Meadowview Road
Sacramento, CA 95832-1498
Tel: (916) 394-0770
Fax: (916) 394-0751
Capacity: 477
Operator: Horizons Youth Services

SAN DIEGO
3485 East Hills Drive
San Diego, CA 92127-2790
Tel: (619) 254-5627
Fax: (619) 254-5663
Capacity: 465
Operator: CSD

SAN JOSE
3485 East Hills Drive
San Jose, CA 95127-2790
Tel: (408) 254-5663
Fax: (408) 254-5627
Capacity: 665
Operator: CSD

TREASURE ISLAND
351 H. Avenue, Bldg. 442
San Francisco, CA 94130-5027
Tel: (415) 705-1776
Fax: (415) 277-2400
Capacity: 600

COLORADO
COLLBRAN
57608 Highway 330
Collbran, CO 81624-9702
Tel: (970) 487-3576
Fax: (970) 487-3823
Capacity: 200
Operator: USDA Forest Service
CONNECTICUT
HARTFORD
100 William "Shorty" Campbell Street
Hartford, CT 06106
Tel: (860) 953-7201
Fax: (860) 953-7216
Capacity: 200
Operator: Education and Training Resources

NEW HAVEN
455 Wintergreen Avenue
New Haven, CT 06515
Tel: (203) 397-3775
Fax: (203) 392-0299
Capacity: 200
Operator: CSD

DELAWARE
WILMINGTON
9 Vandever Avenue
Wilmington, DE 19802
Tel: (302) 575-1710
Fax: (302) 575-1713
Capacity: 150
Operator: MTC

DISTRICT OF COLUMBIA
POTOMAC
#1 DC Village Lane S.W.
Washington, DC 20032
Tel: (202) 574-5000
Fax: (202) 373-3181
Capacity: 480
Operator: Chugach Support Services, Inc.

FLORIDA
GAINESVILLE
5301 N.E. 40th Terrace
Gainesville, FL 32609-1670
Tel: (352) 377-2555
Fax: (352) 374-8257
Capacity: 350
Operator: DEL-JEN, Inc.

HOMESTEAD
12350 S.W. 285th Street
Homestead, FL 33033
Tel: (305) 257-4800
Fax: (305) 257-3920
Capacity: 496
Operator: ResCare, Inc.

JACKSONVILLE
4811 Payne Stewart Drive
Jacksonville, FL 32209
Tel: (904) 360-8200
Fax: (904) 632-5498
Capacity: 350
Operator: ATSI

MIAMI
3050 N.W. 183rd Street
Miami Gardens, FL 33056
Tel: (305) 626-7800
Fax: (305) 626-7857
Capacity: 300
Operator: ResCare, Inc.

PITAHAYA COUNTY
500 22nd Street South
St. Petersburg, FL 33712
Tel: (727) 551-2900
Fax: (727) 551-2992
Capacity: 300
Operator: ResCare, Inc.

HAWAII
HAWAII
41-467 Hihimanu Street
Waimanalo, HI 96795
Tel: (808) 259-6001
Fax: (808) 259-7907
Capacity: 250
Operator: MTC

MAUI
(Satellite of Hawaii JCC)
500 Ike Drive
Makawao, HI 96768
Tel: (808) 579-6506
Fax: (808) 579-9498
Capacity: 112
Operator: MTC

IDAHO
CENTENNIAL
3201 Ridgecrest Drive
Nampa, ID 83687
Tel: (208) 442-4500
Fax: (208) 442-4506
Capacity: 300
Operator: USDA Forest Service

ILLINOIS
GOLCONDA
Rural Route 1, Box 104A
Golconda, IL 62938
Tel: (618) 285-6601
Fax: (618) 285-5296
Capacity: 230
Operator: USDA Forest Service

JOLIET
1101 Mills Road
Joliet, IL 60433
Tel: (815) 768-8950
Fax: (815) 727-7052
Capacity: 280

PAUL SIMON CHICAGO
3348 South Kedzie Avenue
Chicago, IL 60623
Tel: (773) 890-3100
Fax: (773) 847-9823
Capacity: 354
Operator: MTC
INDIANA
ATTERBURY
1025-A Hospital Road
P.O. Box 187
Edinburgh, IN 46124
Tel: (812) 314-6000
Fax: (812) 526-9551
Capacity: 550

INDYPENDENCE
(Satellite of Atterbury JCC)
222 E. Ohio Street, Suite 300
Indianapolis, IN 46204
Tel: (317) 524-6788
Fax: (317) 524-6798
Capacity: 100

KANSAS
FLINT HILLS
4620 Eureka Drive
Manhattan, KS 66503-8488
Tel: (785) 537-7222
Fax: (785) 537-9517
Capacity: 250
Operator: MTC

LOUISIANA
CARVILLE
5465 Point Clair Road
Carville, LA 70721
Tel: (225) 642-0699
Fax: (225) 642-3098
Capacity: 200
Operator: DESI, Inc.

NEW ORLEANS
8825 Airline Drive
New Orleans, LA 70118
Tel: (504) 484-3500
Fax: (504) 484-3598
Capacity: 225
Operator: CSD

SHREVEPORT
2815 Lillian Street
Shreveport, LA 71109
Tel: (318) 227-9331
Fax: (318) 222-1084
Capacity: 350
Operator: MINACT, Inc.

MAINE
LORING
Loring Commerce Center
36 Montana Road
Limestone, ME 04750
Tel: (207) 328-4212
Fax: (207) 328-4219
Capacity: 380
Operator: CSD

PENOBSCOT
1375 Union Street
Bangor, ME 04401
Tel: (207) 990-3000
Fax: (207) 942-9829
Capacity: 346
Operator: CSD

KENTUCKY
CARL D. PERKINS
478 Meadows Branch Road
Prestonsburg, KY 41653-1501
Tel: (606) 886-1037
Fax: (606) 886-6048
Capacity: 280
Operator: Horizons Youth Services

EARLE C. CLEMENTS
2302 U.S. Highway 60 East
Morganfield, KY 42437
Tel: (270) 389-2419
Fax: (270) 389-1134
Capacity: 1,300
Operator: MTC

FRENCHBURG
6969 Tarr Ridge Road
Frenchburg, KY 40322
Tel: (606) 768-2111
Fax: (606) 768-3080
Capacity: 168
Operator: USDA Forest Service

GREAT ONYX
3115 Ollie Ridge Road
Mammoth Cave, KY 42259
Tel: (270) 286-4514
Fax: (270) 286-1120
Capacity: 214
Operator: USDA Forest Service

PINE KNOT
132 Job Corps Road
U.S. Highway 27
P.O. Box 1990
P.O. Box 1990
Pine Knot, KY 42635
Tel: (606) 354-2176
Fax: (606) 354-2170
Capacity: 224
Operator: USDA Forest Service

WHITNEY M. YOUNG JR.
8460 Shelbyville Road
Simpsonville, KY 40067
Tel: (502) 722-8862
Fax: (866) 343-1899
Capacity: 400
Operator: Horizons Youth Services
MARYLAND
WOODLAND
3300 Fort Meade Road
Laurel, MD 20724
Tel: (301) 362-6000
Fax: (301) 362-6052
Capacity: 300

WOODSTOCK
10900 Old Court Road
Woodstock, MD 21163
Tel: (410) 696-9301
Fax: (410) 461-5794
Capacity: 505

MASSACHUSETTS
GRAFTON
100 Pine Street
North Grafton, MA 01536
Tel: (508) 887-7300
Fax: (508) 839-9781
Capacity: 300

SHRIVER
270 Jackson Road
Devens, MA 01434
Tel: (978) 784-2600
Fax: (978) 784-2721
Capacity: 300

WESTOVER
103 Johnson Drive
Chicopee, MA 01022
Tel: (413) 593-5731
Fax: (413) 593-4091
Capacity: 555
Operator: MTC

MICHIGAN
DETROIT
11801 Woodrow Wilson Street
Detroit, MI 48206
Tel: (313) 852-0300
Fax: (313) 865-8791
Capacity: 340
Operator: Alutiiq, LLC

FLINT/GENESEE
2400 North Saginaw Street
Flint, MI 48505
Tel: (810) 232-9102
Fax: (810) 232-6835
Capacity: 330
Operator: Alutiiq, LLC/ResCare, Inc.

GERALD R. FORD
110 Hall Street, S.E.
Grand Rapids, MI 49507
Tel: (616) 243-6877
Fax: (616) 243-4012
Capacity: 270
Operator: MINACT, Inc.

MINNESOTA
HUBERT H. HUMPHREY
1480 North Snelling Avenue
St. Paul, MN 55108
Tel: (651) 642-1133
Fax: (651) 642-0123
Capacity: 290
Operator: MINACT, Inc.

MINNING-GENESEE
821 Highway S1, South
Batesville, MS 38606
Tel: (662) 563-4656
Fax: (662) 563-1644
Capacity: 300
Operator: MINACT, Inc.

FINCH-HENRY
5139 West Fork Road
Darby, MT 59829
Tel: (406) 821-3286
Fax: (406) 821-3290
Capacity: 224
Operator: USDA Forest Service

MISSISSIPPI
KICKING HORSE
33091 Mollman Pass Trail
Ronan, MT 59864
Tel: (406) 644-2217
Fax: (406) 644-2343
Capacity: 224
Operator: Confederated Salish and Kootenai Tribes of the Flathead Nation

GULFPORT
3300 20th Street
Gulfport, MS 39501
Tel: (228) 863-1141
Fax: (228) 863-1142
Capacity: 136
Operator: MINACT, Inc.

MOUNTAIN
ANACONDA
400 Harmony Road
P.O. Box 817
Crystal Springs, MS 39059
Tel: (601) 892-3348
Fax: (601) 892-3719
Capacity: 455
Operator: DEL-JEN, Inc.

TRAPPER CREEK
5139 West Fork Road
Darby, MT 59829
Tel: (406) 821-3286
Fax: (406) 821-3290
Capacity: 224
Operator: USDA Forest Service
### Nebraska

**Pine Ridge**  
15710 Highway 385  
Chadron, NE 69337  
Tel: (308) 432-3316  
Fax: (308) 432-4145  
Capacity: 224  
Operator: USDA Forest Service

### Nevada

**Sierra Nevada**  
14175 Mt. Charleston Street  
Reno, NV 89506-1225  
Tel: (775) 789-1000  
Fax: (775) 789-1098  
Capacity: 570  
Operator: MTC

### New Jersey

**Edison**  
500 Plainfield Avenue  
Edison, NJ 08817  
Tel: (732) 985-4800  
Fax: (732) 985-8551  
Capacity: 530  
Operator: ResCare, Inc.

### New Mexico

**Albuquerque**  
1500 Indian School Road, N.W.  
Albuquerque, NM 87104  
Tel: (505) 346-2562  
Fax: (505) 346-2769  
Capacity: 415  
Operator: DEL-JEN, Inc.

**Roswell**  
57 G Street  
P.O. Box 5970  
Roswell, NM 88202  
Tel: (505) 347-5414  
Fax: (505) 347-2243  
Capacity: 225  
Operator: Chugach Support Services, Inc.

### New York

**Brooklyn**  
(Satellite of South Bronx JCC)  
585 DeKalb Avenue  
Brooklyn, NY 11205  
Tel: (718) 623-4000  
Fax: (718) 623-9626  
Capacity: 210  
Operator: ResCare, Inc.

**Cassadaga**  
8115 Glasgow Road  
Cassadaga, NY 14718-9619  
Tel: (716) 595-8760  
Fax: (716) 595-4396  
Capacity: 270  
Operator: CSD

**Delaware Valley**  
9368 State Route 97  
P.O. Box 846  
Callicoon, NY 12723-0846  
Tel: (845) 887-5400  
Fax: (845) 887-4762  
Capacity: 396  
Operator: MTC

**Glenmont**  
822 River Road  
P.O. Box 993  
Glenmont, NY 12077-0993  
Tel: (518) 767-9371  
Fax: (518) 767-2106  
Capacity: 340  

**Iroquois**  
11780 Tibbets Road  
Medina, NY 14103  
Tel: (585) 798-7000  
Fax: (585) 798-7046  
Capacity: 255  
Operator: Education and Training Resources

### North Carolina

**Kittrell**  
1096 U.S. Highway 1 South  
P.O. Box 278  
Kittrell, NC 27544  
Tel: (252) 438-6161  
Fax: (252) 492-9630  
Capacity: 455  
Operator: DEL-JEN, Inc.

**Lyndon B. Johnson**  
3170 Wayah Road  
Franklin, NC 28734  
Tel: (828) 524-4446  
Fax: (828) 369-7338  
Capacity: 205  
Operator: USDA Forest Service

**Oconaluftee**  
502 Oconaluftee Job Corps Road  
Cherokee, NC 28719  
Tel: (828) 497-5411  
Fax: (828) 497-4587  
Capacity: 210  
Operator: USDA Forest Service

**Schenck**  
98 Schenck Drive  
Pisgah Forest, NC 28768  
Tel: (828) 862-6100  
Fax: (828) 877-3028  
Capacity: 224  
Operator: USDA Forest Service
NORTH DAKOTA
QUENTIN N. BURDICK
1500 University Avenue W.
Minot, ND 58703
Tel: (701) 857-9600
Fax: (701) 838-9979
Capacity: 250
Operator: MINACT, Inc.

OHIO
CINCINNATI
1409 Western Avenue
Cincinnati, OH 45214
Tel: (513) 651-2000
Fax: (513) 651-2004
Capacity: 225
Operator: MTC

CLEVELAND
13421 Coit Road
Cleveland, OH 44110
Tel: (216) 541-2500
Fax: (216) 737-0206
Capacity: 440
Operator: MTC

DAYTON
3849 Germantown Pike
Dayton, OH 45418
Tel: (937) 268-6571
Fax: (937) 267-3822
Capacity: 300
Operator: MTC

OREGON
ANGELL
335 N.E. Blodgett Road
Yachats, OR 97498
Tel: (541) 547-3137
Fax: (541) 547-4236
Capacity: 216
Operator: USDA Forest Service

PIVOT
(Partners in Vocational Opportunity Training)
(Satellite of Springdale JCC)
Montgomery Park
2701 N.W. Vaughn Street, Ste. 151
Portland, OR 97210
Tel: (503) 274-7343
Fax: (503) 223-5771
Capacity: 60
Operator: MTC

OKLAHOMA
GUTHRIE
3106 W. University
Guthrie, OK 73044
Tel: (405) 282-9930
Fax: (405) 282-9501
Capacity: 650
Operator: ResCare, Inc.

TALKING LEAVES
5700 Bald Hill Road
P.O. Box 1066
Tahlequah, OK 74464
Tel: (918) 456-9959
Fax: (918) 207-3489
Capacity: 250
Operator: Cherokee Nation of Oklahoma

TREASURE LAKE
1111 Indiahoma Road
Indiahoma, OK 73552
Tel: (580) 246-3203
Fax: (580) 246-8222
Capacity: 180
Operator: USDA Forest Service

TULSA
1133 N. Lewis Avenue
Tulsa, OK 74110
Tel: (918) 592-4930
Fax: (918) 592-2430
Capacity: 300
Operator: ResCare, Inc.

TONGUE POINT
37573 Old Highway 30
Astoria, OR 97103-7000
Tel: (503) 325-2131
Fax: (503) 325-5375
Capacity: 252
Operator: MTC

WOLF CREEK
2010 Opportunity Lane
Glide, OR 97443
Tel: (541) 496-3507
Fax: (541) 496-8515
Capacity: 231
Operator: USDA Forest Service

PENDERGAST
PLAINS
5700 South 20th Street
Building 12
Philadelphia, PA 19145
Tel: (267) 386-2888
Fax: (215) 334-3675
Capacity: 355
Operator: MTC

PHILADELPHIA
2810 South 20th Street
Building 12
Philadelphia, PA 19145
Tel: (267) 386-2888
Fax: (215) 334-3675
Capacity: 355
Operator: MTC

PITTSBURGH
7175 Highland Drive
Pittsburgh, PA 15206
Tel: (412) 441-8700
Fax: (412) 441-1586
Capacity: 850
Operator: CSD

RED ROCK
Route 487 North
P.O. Box 218
Lopez, PA 18628
Tel: (570) 441-8700
Fax: (412) 441-1586
Capacity: 318
PUERTO RICO
ARECIBO
P.O. Box 544
Garrochales, PR 00652-0544
Tel: (787) 881-2300 or (787) 816-5521
Fax: (787) 881-0971
Capacity: 200
Operator: ResCare, Inc.

SOUTH DAKOTA
BOXELDER
22023 Job Corps Place
P.O. Box 110
Nemo, SD 57759
Tel: (605) 348-3636
Fax: (605) 578-1157
Capacity: 208
Operator: USDA Forest Service

BARRANQUITAS
P.O. Box 68
Barranquitas, PR 00794
Tel: (787) 857-1577
Fax: (787) 857-2262
Capacity: 260
Operator: ResCare, Inc.

TENNESSEE
DR. BENJAMIN L. HOOKS
1555 McAlister Drive
Memphis, TN 38116
Tel: (901) 396-2800
Fax: (901) 396-8712
Capacity: 312
Operator: MINACT, Inc.

RAMEY
P.O. Box 250463
Aguadilla, PR 00604-0463
Tel: (787) 890-2030
Fax: (787) 890-4749
Capacity: 335
Operator: ResCare, Inc.

JACOBS CREEK
984 Denton Valley Road
Bristol, TN 37620
Tel: (423) 878-4021
Fax: (423) 878-7034
Capacity: 224
Operator: USDA Forest Service

RHODE ISLAND
EXETER
162 Main Street
Exeter, RI 02822
Tel: (401) 268-6000
Fax: (401) 294-0471
Capacity: 200

TEXAS
DAVID L. CARRASCO
11155 Gateway West
El Paso, TX 79935
Tel: (915) 594-0022
Fax: (915) 591-0166
Capacity: 415
Operator: Texas Educational Foundation

GARY
2800 Airport Highway 21 East
P.O. Box 967
San Marcos, TX 78667
Tel: (512) 396-6652
Fax: (512) 396-6666
Capacity: 1,660
Operator: MTC

SOUTH CAROLINA
BAMBERG
200 Carlisle Street
Bamberg, SC 29003
Tel: (803) 245-5101
Fax: (803) 245-5915
Capacity: 220
Operator: DESI, Inc.

LAREDO
1701 Island Street
P.O. Box 1819
Laredo, TX 78044-1819
Tel: (956) 727-5148
Fax: (956) 727-1937
Capacity: 250
Operator: CSD

NORTH TEXAS
1701 N. Church Street
McKinney, TX 75069
Tel: (972) 542-2623
Fax: (972) 547-7703
Capacity: 650
Operator: Horizons Youth Services

UTAH
CLEARFIELD
20 West 1700 South
P.O. Box 160070
Clearfield, UT 84016-0070
Tel: (801) 774-4000
Fax: (801) 416-4635
Capacity: 1,120
Operator: MTC

WEBER BASIN
7400 South Cornia Drive
Ogden, UT 84405
Tel: (801) 479-9806
Fax: (801) 476-5985
Capacity: 224
Operator: USDA Forest Service

VERMONT
NORTHLANDS
100A MacDonough Drive
Vergennes, VT 05491
Tel: (802) 877-2922
Fax: (802) 877-0394
Capacity: 280
Operator: Alutiiq LLC
**VIRGINIA**
**BLUE RIDGE**
245 W. Main Street
Marion, VA 24354
Tel: (276) 783-7221
Fax: (276) 783-1751
Capacity: 200
Operator: ResCare, Inc.

**FLATWOODS**
2803 Dungannon Road
Coeburn, VA 24230
Tel: (276) 395-3384
Fax: (276) 395-2043
Capacity: 224
Operator: USDA Forest Service

**OLD DOMINION**
1073 Father Judge Road
Monroe, VA 24574
Tel: (434) 929-4081
Fax: (434) 929-0812
Capacity: 350
Operator: ResCare, Inc.

**WASHINGTON**
**CASCADES**
7782 Northern State Road
P.O. Box 819
Sedro-Woolley, WA 98284-8241
Tel: (360) 854-3400
Fax: (360) 854-2227
Capacity: 340
Operator: MTC

**CURLEW**
3 Campus Street
Curlew, WA 99118
Tel: (509) 779-4611
Fax: (509) 779-0718
Capacity: 198
Operator: USDA Forest Service

**FORT SIMCOE**
40 Abella Lane
White Swan, WA 98952
Tel: (509) 874-2244
Fax: (509) 874-2342
Capacity: 224
Operator: USDA Forest Service

**WEST VIRGINIA**
**CHARLESTON**
1000 Kennawa Drive
Charleston, WV 25311
Tel: (304) 925-3200
Fax: (304) 925-7127
Capacity: 400
Operator: MTC

**HARPERS FERRY**
146 Buffalo Drive
Harpers Ferry, WV 25425
Tel: (304) 728-5708
Fax: (304) 728-8200
Capacity: 210
Operator: USDA Forest Service

**WISCONSIN**
**BLACKWELL**
4155 County Highway H
Laona, WI 54541
Tel: (715) 674-2311
Fax: (715) 674-7640
Capacity: 205
Operator: USDA Forest Service

**MILWAUKEE**
6665 N. 60th Street
Milwaukee, WI 53223
Tel: (414) 616-5700
Fax: (414) 353-5919
Capacity: 300
Operator: MINACT, Inc.
JOB CORPS OPERATORS*

CENTER OPERATORS

• Adams & Associates, Inc.
• Alutiiq LLC
• Applied Technology Systems, Inc. (ATSI)
• Career Systems Development Corporation (CSD)
• Cherokee Nation of Oklahoma
• Chugach Support Services, Inc.
• Confederated Salish and Kootenai Tribes of the Flathead Nation
• DEL-JEN, Inc.
• Dynamic Educational Systems, Inc. (DESI)
• Education and Training Resources (ETR)
• Horizons Youth Services
• Management and Training Corporation (MTC)
• MINACT, Inc.
• Odle Management Group (OMG)
• ResCare, Inc.
• Texas Educational Foundation (TEF)
• YWCA of Greater Los Angeles

CAREER TRANSITION SERVICES (CTS) OPERATORS

• Adams & Associates, Inc.
• American Business Corporation
• Applied Technology Systems, Inc. (ATSI)
• Career Systems Development Corporation (CSD)
• CHP International, Inc.
• Cherokee Nation of Oklahoma
• Chugach Support Services, Inc.
• Cornerstone
• DEL-JEN, Inc.
• Dynamic Educational Systems, Inc. (DESI)
• Education and Training Resources (ETR)
• Horizons Youth Services
• Insights Training Group
• Management and Training Corporation (MTC)
• McNeil Technologies, Inc.
• MINACT, Inc.
• Odle Management Group (OMG)
• ResCare, Inc.
• Systems Consultants Associates, Inc.
• Texas Educational Foundation (TEF)
• YWCA of Greater Los Angeles

OUTREACH AND ADMISSIONS (OA) OPERATORS

• Adams & Associates, Inc.
• Affordable Supply Company
• American Business Corporation
• Career Development Services (CDS)
• Career Systems Development Corporation (CSD)
• CHP International, Inc.
• Cherokee Nation of Oklahoma
• Chugach Support Services, Inc.
• Cornerstone
• DEL-JEN, Inc.
• Dynamic Educational Systems, Inc. (DESI)
• Education and Training Resources (ETR)
• Horizons Youth Services
• Innovations Group Inc.
• Insights Training Group
• Jackson Pierce Public Affairs, Inc. (JPPA)
• Management and Training Corporation (MTC)
• McNeil Technologies, Inc.
• MINACT, Inc.
• Odle Management Group (OMG)
• ResCare, Inc.
• Systems Consultants Associates, Inc.
• Texas Educational Foundation (TEF)
• YWCA of Greater Los Angeles

*As of June 2010
## Glossary of Acronyms

<table>
<thead>
<tr>
<th>Acronym</th>
<th>Definition</th>
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<tbody>
<tr>
<td>ACT</td>
<td>Advanced Career Training</td>
</tr>
<tr>
<td>CCC</td>
<td>Civilian Conservation Center</td>
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<tr>
<td>CDC</td>
<td>Child Development Center</td>
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<tr>
<td>CDP</td>
<td>Career Development Period</td>
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<tr>
<td>CDSS</td>
<td>Career Development Services System</td>
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<tr>
<td>CETA</td>
<td>Comprehensive Employment and Training Act</td>
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<tr>
<td>CIC</td>
<td>Center Industry Council</td>
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<tr>
<td>CNA</td>
<td>Certified Nursing Assistant</td>
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<tr>
<td>CPP</td>
<td>Career Preparation Period</td>
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<tr>
<td>CRA</td>
<td>Construction, Rehabilitation, and Acquisition</td>
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<tr>
<td>CSS</td>
<td>Career Success Standards</td>
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<tr>
<td>CTP</td>
<td>Career Transition Period</td>
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<tr>
<td>CTS</td>
<td>Career Transition Services</td>
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<tr>
<td>CTST</td>
<td>Career Technical Skills Training</td>
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<tr>
<td>DOL</td>
<td>U.S. Department of Labor</td>
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<tr>
<td>ELL</td>
<td>English Language Learner</td>
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<tr>
<td>FAR</td>
<td>Federal Acquisition Regulations</td>
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<td>FedNet</td>
<td>Federal Network for Young Worker Safety and Health</td>
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<tr>
<td>FGIPC</td>
<td>Federation of Government Information Processing Councils</td>
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<tr>
<td>FMS</td>
<td>Financial Management System</td>
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<td>GED</td>
<td>General Educational Development</td>
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<tr>
<td>GPRA</td>
<td>Government Performance and Results Act</td>
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<tr>
<td>HSD</td>
<td>High School Diploma</td>
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<tr>
<td>IAC</td>
<td>Industry Advisory Council</td>
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<tr>
<td>IT</td>
<td>Information Technology</td>
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<tr>
<td>JTM</td>
<td>Job Training Match</td>
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<tr>
<td>JTPA</td>
<td>Job Training Partnership Act</td>
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<td>LMI</td>
<td>Labor Market Information</td>
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<td>LPN</td>
<td>Licensed Practical Nurse</td>
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<td>NATEF</td>
<td>National Automotive Technicians Education Foundation</td>
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<td>NIMS</td>
<td>National Institute for Metalworking Skills, Inc.</td>
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<tr>
<td>OA</td>
<td>Outreach and Admissions</td>
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<td>OSHA</td>
<td>Occupational Safety and Health Administration</td>
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<td>OWCP</td>
<td>Office of Workers’ Compensation Programs</td>
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<td>PAG</td>
<td>Program Assessment Guide</td>
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<td>PBSC</td>
<td>Performance-Based Service Contracting</td>
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<td>PCDP</td>
<td>Personal Career Development Plan</td>
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<td>Pre-IST</td>
<td>Pre-Integrated Systems Training</td>
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<td>PY 2008</td>
<td>Program Year 2008</td>
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<td>RO</td>
<td>Regional Office</td>
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<td>RN</td>
<td>Registered Nurse</td>
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<td>SGA</td>
<td>Student Government Association</td>
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<td>SHARE</td>
<td>Safety, Health, and Return-to-Employment Initiative</td>
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<td>SHIMS</td>
<td>Safety and Health Information Management System</td>
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<td>SST</td>
<td>Social Skills Training</td>
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<td>TABE</td>
<td>Test of Adult Basic Education</td>
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<td>TAR</td>
<td>Training Achievement Record</td>
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<td>WBL</td>
<td>Work-Based Learning</td>
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<td>WIA</td>
<td>Workforce Investment Act</td>
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<td>WIB</td>
<td>Workforce Investment Board</td>
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